

Mayor O'Brien opened the Council Meeting at 7:04 PM followed by a short prayer and salute to the flag, led by former VFW Commander Ken Kelly.

- **STATEMENT OF NOTICE OF PUBLICATION**

Assistant Clerk Morelos announced that this April 22, 2019 Council Meeting had been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Enriquez, Kilpatrick,  
McGill, Novak.

Absent: Councilman Kevin Dalina

Others Present: Mayor Kennedy O'Brien (left at 7:40 PM)  
Daniel E. Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Theresa A. Farbaniec, Municipal Clerk  
Jessica Morelos, Assistant Clerk  
Michael DuPont, Esq., Borough Attorney  
Jay Cornell, P.E., Borough Engineer

Others Absent: None

- **APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:**

- None

- **PROCLAMATION & PRESENTATIONS:**

-Buddy Poppies.

## **P** r o c l a m a t i o n

**WHEREAS**, the annual distribution of Buddy Poppies by the Veterans of Foreign Wars of the United States has been officially recognized and endorsed by governmental leaders since 1922; and

**WHEREAS**, VFW Buddy Poppies are assembled by disabled veterans and the proceeds of this worthy fund-raising campaign are used exclusively for the benefit of disabled and needy veterans and the widows and orphans of deceased veterans; and

**WHEREAS**, the basic purpose of the annual distribution of Buddy Poppies by the Veterans of Foreign Wars is eloquently reflected in the desire to "Honor the Dead by Helping the Living".

**NOW, THEREFORE, I, Kennedy O'Brien, Mayor of the Borough of Sayreville**, do hereby urge the citizens of this community to recognize the merits of this cause by contributing generously to its support through the purchase of Buddy Poppies on the day set aside for the distribution of these symbols of appreciation for the sacrifices of our honored dead.

I urge all patriotic citizens to wear a Buddy Poppy as mute evidence of our gratitude to the men and women of this country who have risked their lives in defense of the freedoms which we continue to enjoy as American Citizens.

**IN WITNESS WHEREOF**, I have caused this Proclamation to be issued and the official seal of the Borough duly affixed this 22 day of April, 2019 and the same duly attested by the Municipal Clerk.

  
Kennedy O'Brien, Mayor

**ATTEST:**

/s/ Theresa A. Farbaniec, R.M.C. Municipal Clerk

Council President Buchanan moved the Mayor's Proclamation be approved on Roll Call Vote. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

- **Presentations to:**

- **Sayreville Memorial Post #4699 – VFW**

- Presentation of Buddy Poppies to Mayor & Council to kick off their annual Buddy Poppy Drive throughout Sayreville.

- Comments made by Past Commander Ken Kelly

- **EXECUTIVE SESSION** - None

- **OLD BUSINESS:**

- a) Resolution to be read in full:

- Resolution #2019-118 – Self-Examination of Budget

- Resolution read into record by CFO Denise Biancamano

**RESOLUTION #2019-118**  
**SELF-EXAMINATION OF BUDGET**  
**(As Required by DCA)**

**WHEREAS**, N.J.S.A. 4A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Sayreville has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2019 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Borough of Sayreville that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth

c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

**BET IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

/s/ Dave McGill, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Daniel Buchanan  
Council President

4/22/19 Mayor Kennedy O'Brien  
returned unsigned.

At this time Mayor opened the meeting to the public for Resolution #2019-118.

There were no questions or comments. Mayor called for a motion.

Council President Buchanan moved the public portion be closed and Resolution #2019-118 be approved on Roll Call Vote. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Enriquez, Kilpatrick, McGill, Novak, all Ayes. Carried.

b) PUBLIC HEARING ON THE 2019 MUNICIPAL BUDGET

- Clerk announced that the 2019 Budget Approval and Public Hearing Notice had been advertised in the Home News Tribune on March 28, 2019, which gave notice of the date and time of this Public Hearing and put before the Council tonight the 2019 Municipal Budget Resolution #2019-119.
- Mayor Announced that anyone that has not secured a copy of the Budget may do so now and opened the meeting to the public on the 2019 Budget and Resolution. He said that the questions must be confined solely to the Municipal Budget before us. School or County matters are not proper subjects of this hearing and cannot be discussed or answered here tonight.

Those appearing were:

- Arthur Rittenhouse, 33 Delikat Lane, Sayreville

Questioned the General Appropriations – Legal Section and the amount that had been budgeted for Legal Services and questioned if the figure was sufficient in anticipation of COAH Legal fees and why more wasn't appropriated for that.

CFO said that she believes COAH is not in litigation any longer and that the Judge has rendered his decision, there may be legal but not to the extent as there was last year. The Borough Attorney indicated that COAH is now just the compliance hearing once these Resolutions are adopted for COAH here tonight.

There were no further questions or comments. Mayor called for a Motion. Councilwoman Novak moved the Public Portion be closed and the Budget be adopted. Seconded by Councilwoman Kilpatrick.

Roll Call: Ayes – Councilpersons Novak, Buchanan, Enriquez, Kilpatrick, McGill. Carried.

Nays - None  
 Abstention: None  
 Absent: Councilman Dalina

**BUDGET RESOLUTION 2019-119**

**BE IT RESOLVED** by the Council of the Borough of Sayreville, County of Middlesex that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 32,694,568.34 for municipal purposes, and
- (b) \$ 0 for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ 0 to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 459,231.12 Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy.
- (e) \$1,590,171.44 Minimum Library Levy (R.S. 40:54-8 et seq.)

**RECORDED VOTE**

<b><u>AYES</u></b>	<b><u>NAYS</u></b>	<b><u>ABSTAINED</u></b>	<b><u>ABSENT</u></b>
Co. Buchanan	None	None	Co. Dalina
Co. Enriquez			
Co. Kilpatrick			
Co. McGill			
Co. Novak			

**SUMMARY OF REVENUES**

<b>GENERAL REVENUES</b>	
Surplus Anticipated	\$ 3,100,000.00
Miscellaneous Revenues Anticipated	\$ 22,908,993.99
Receipts from Delinquent Taxes	\$ 1,065,000.00
AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES	\$ 32,694,568.34
AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	\$ 1,590,171.44
TOTAL REVENUES	<u>\$ 61,358,733.77</u>

**SUMMARY OF APPROPRIATIONS**

<b>GENERAL APPROPRIATIONS</b>	
WITHIN "CAPS"	
(a & b) Operations Including Contingent	\$ 40,478,904.00
(e) Deferred Charges and Statutory Expenditures – Municipal	\$ 5,250,215.00
EXCLUDED FROM "CAPS"	
(a) Operations – Total Operations Excluded From "CAPS"	\$ 6,813,343.77
(c) Capital Improvements	\$ 374,000.00
(d) Municipal Debt Service	\$ 5,629,600.00

(e) Deferred Charges – Municipal \$ 370,000.00  
(m) Reserve for Uncollected Taxes \$ 2,442,671.00

SCHOOL APPROPRIATIONS – TYPE I SCHOOL  
DISTRICTS ONLY (N.J.S. 40A:4-13)

TOTAL APPROPRIATIONS \$ 61,358,733.77

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the governing body on this 9<sup>th</sup> day of April, 2018. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2018 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

/s/ Dave McGill, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Daniel Buchanan  
Council President

4/22/19 Mayor Kennedy O'Brien  
returned unsigned.

c) Public Hearing on the following Ordinances: None

d) **Appointments** (worksheet in packet)

Mayor made the following Appointments:

- Donna Zaleski, Recreation Advisory Board  
The Appointment was moved by Councilman Buchanan and seconded by Councilwoman Novak.  
Roll Call: Voice Vote, all Ayes.
- Christina Fleming to the Commission on Aging  
The appointment was moved by Council President Buchanan and seconded by Councilwoman Novak.  
Roll Call: Voice Vote, all Ayes.
- The appointment of Gary C. Lattanzi to the Environmental Comm.

Mayor announced that the Sayreville Exempt Fire Dept. is having a service on Monday, May 27<sup>th</sup> at the Firemen's monument at the corner of MacArthur and Main Street. Honoring all fallen members who passed in the past year.

He called forward Dan Elmeyer, President Sayreville PBA. He announced that the PBA Local #98 is holding their annual Memorial Service on Wed., May 15<sup>th</sup>, 2019 at 5:30 PM, at the PBA Memorial Garden located at Headquarters, 1000 Main Street. He invited anyone who would like to attend and to RSVP to Tracy at PD. This service will honor all officers who have gone before them.

• **NEW BUSINESS:**

- a) Introduction of the following ordinances:  
Clerk read the following into record.

**ORDINANCE 452-19**  
**AN ORDINANCE ADOPTING THE FULTON'S LANDING**  
**REDEVELOPMENT PLAN PURSUANT TO N.J.S.A. 40A:12A-7**

(Co. Dalina, Planning & Zoning – Public Hearing May 28, 2019.)

Councilwoman Novak moved the Ordinance be approved on first reading, advertise according to law and a Public Hearing be scheduled for May 28, 2019. Motion was seconded by Councilwoman Kilpatrick.

Roll Call: Ayes: Councilpersons Novak, Buchanan, Enriquez, Kilpatrick, McGill.

• **CONSENT AGENDA/RESOLUTIONS**

Mayor O'Brien opened the meeting for any questions or comments on **Consent Agenda Resolutions.**

Those appearing were:

- Jim Robinson, 11 Borelle Square

Asked how Resolution #2019-123 and amendment would affect the Main Street By-Pass.

The Borough Attorney responded that is something that the Planning Board is going to discuss so therefore, he should appear before them on May 8<sup>th</sup> and propose those questions.

Mr. Robinson said that this topic was on the agenda last week, it's on again to send it to the Planning Board. He said that someone up here should know.

Response from Councilperson Kilpatrick. She said that the Main St. By-Pass has not moved forward with any of it's' build out. It is being hung up by the Army Corp of Engineers. But within that plan what would be constructed would be a portion of the By-Pass by Riverton, that would in essence become like a dead end. She said that there were concerns from the developer. She said that they would still be responsible for building and connecting that roadway. The developer said to put a road in but at this time in essence go nowhere, that would not work.

Mr. Robinson asked if any consideration was made to fund the Main St. By-Pass through Fair Share contributions on their piece of the Main Street By-Pass, because Riverton will be benefiting from that access.

Mayor asked if there were any other questions or comments. There being none the Mayor called for a Motion.

Council President Buchanan moved the Public portion be closed and the Consent Agenda Resolutions be adopted on Roll Call Vote. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Enriquez, Kilpatrick, McGill, Novak. All Ayes.

**RESOLUTION #2019-120**

**WHEREAS**, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/ Kennedy O'Brien  
Mayor

/s/ Daniel Buchanan  
Councilman

/s/ Victoria Kilpatrick  
Councilwoman

Absent  
Kevin Dalina, Councilman

/s/ Dave McGill  
Councilman

/s/ Damon Enriquez  
Councilman

/s/ Mary J. Novak  
Councilwoman

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney  
Borough Attorney

**Bill list of April 22, 2018 in the amount of \$3,670,866.36  
in a separate Bill List File for 2019 (See Appendix Bill List 2019-A for this date).**

**RESOLUTION #2019-121**  
**OF THE MAYOR AND COUNCIL OF THE**  
**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX**  
**STATE OF NEW JERSEY**  
**TO APPROPRIATE FUNDS OR BOND IN THE EVENT**  
**OF A SHORTFALL IN FUNDING FOR THE**  
**BOROUGH'S AFFORDABLE HOUSING PROGRAMS**

**WHEREAS**, on or about July 6, 2015, the Borough of Sayreville (hereinafter "Sayreville" or the "Borough") filed a Declaratory Judgment Complaint in Superior Court, Law Division seeking, among other things, a judicial declaration that its Housing Element and Fair Share Plan, to be amended as necessary, satisfies its "fair share" of the regional need for low and moderate income housing pursuant to the "Mount Laurel doctrine;" and

**WHEREAS**, the Borough simultaneously, and ultimately secured, a protective order providing Sayreville immunity from all exclusionary zoning lawsuits while it pursues approval of its Housing Element and Fair Share Plan, which is still in full force and effect; and

**WHEREAS**, the Borough adopted a Housing Element and Fair Share Plan on or about August 2, 2017; and

**WHEREAS**, the Borough adopted an amended Housing Element and Fair Share Plan inclusive of a Spending Plan on June 13, 2018 and a further amended Spending Plan on November 13, 2018; and

**WHEREAS**, the Borough received a Conditional Order of Judgment of Compliance and Repose ("JOR") in an Order dated December 20, 2018; and

**WHEREAS**, in accordance with the JOR, the Borough is in the process of amending the Housing Element and Fair Share Plan; and

**WHEREAS**, the amended Housing Element and Fair Share Plan and November 13, 2018 Spending Plan include the development of a 100% affordable development at River Road, which will rely upon tax credits and which requires a resolution of intent to bond, and a continuation and expansion of the Borough's Rehabilitation Program;

**WHEREAS**, the Borough wishes to adopt an amended resolution in accordance with the conditions laid out in the December 20, 2018 Order; and

**WHEREAS**, in the event funding sources as identified in the proposed Spending Plan prove inadequate to complete the affordable housing programs included in the Borough's Housing Element and Fair Share Plan and any future amendments thereof, and to the extent permitted by law, the Borough shall provide sufficient funding to address any shortfalls.

**NOW THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Sayreville in the County of Middlesex, and the State of New Jersey that to the extent permitted by law, the Mayor and Council does hereby agree to appropriate funds or authorize the issuance of debt to fund any shortfall in its affordable housing program that may arise whether due to inadequate funding from other sources or for any other reason inclusive of the Borough's Rehabilitation program and the anticipated 100% affordable development on River Road; and

**BE IT FURTHER RESOLVED** that, the Borough agrees to appropriate funds or authorize the issuance of debt within 90 days of written notification by the Committee on Affordable Housing or a court of competent jurisdiction; and

**BE IT FURTHER RESOLVED** that the Borough may repay debt through future collections of development fees, as such funds become available.

/s/ Mary Novak, Councilwoman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Daniel Buchanan  
Council President

4/22/19 Mayor Kennedy O'Brien  
returned unsigned.

**RESOLUTION #2019-122**  
**OF THE MAYOR AND COUNCIL OF THE**  
**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX**  
**STATE OF NEW JERSEY**  
**ADOPTING THE 'AFFIRMATIVE MARKETING PLAN'**  
**FOR THE BOROUGH OF SAYREVILLE**

**WHEREAS**, in accordance with the New Jersey Uniform Housing Affordability Controls pursuant to N.J.A.C. 5:80-26-1, et seq., the Borough of Sayreville is required to adopt an Affirmative Marketing Plan to ensure that all affordable housing units created, including those created by the rehabilitation of rental housing units within the Borough of Sayreville, are affirmatively marketed to low and moderate income households, with preference provided to homeless veterans, disabled veterans, and family members who are the primary residential caregivers to disabled veterans residing with them, particularly those households living and/or working within Housing Region 3, the COAH Housing Region encompassing the Borough of Sayreville.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, do hereby adopt the following Affirmative Marketing Plan:

**Affirmative Marketing Plan**

- A. All affordable housing units in the Borough of Sayreville shall be marketed in accordance with the provisions herein.
- B. This Affirmative Marketing Plan shall apply to all developments that contain or will contain low and moderate income units, including those that are part of the Borough's prior round Fair Share Plan and its current Fair Share Plan and those that may be constructed in future developments not yet anticipated by the Fair Share Plan. This Affirmative Marketing Plan shall also apply to any rehabilitated rental units that are vacated and re-rented during the applicable period of controls for rehabilitated rental units.
- C. The Affirmative Marketing Plan shall be implemented by one or more Administrative Agent(s) designated by and/or under contract to the Borough of Sayreville. All of the costs of advertising and affirmatively marketing affordable housing units shall be borne by the developers/sellers/owners of affordable unit(s), and all such advertising and affirmative marketing shall be subject to approval and oversight by the designated Administrative Agent.

- D. In implementing the Affirmative Marketing Plan, the Administrative Agent, acting on behalf of the Borough of Sayreville, shall undertake, at the minimum, all of the following strategies:
1. Publication of an advertisement in one or more newspapers of general circulation within the housing region.
  2. Broadcasting of an advertisement by a radio or television station broadcasting throughout the housing region.
  3. At least one additional regional marketing strategy using one of the other sources listed below.
- E. The Affirmative Marketing Plan is a regional marketing strategy designed to attract buyers and/or renters of all majority and minority groups, regardless of race, creed, color, national origin, ancestry, marital or familial status, gender, affectional or sexual orientation, disability, age or number of children to housing units which are being marketed by a developer or sponsor of affordable housing. Pursuant to N.J.S.A. 40:37A-114.1, preference for affordable housing within a housing project shall be provided to homeless veterans, disabled veterans, and family members who are the primary residential caregivers to disabled veterans residing with them. The Affirmative Marketing Plan is also intended to target those potentially eligible persons who are least likely to apply for affordable units in that region. It is a continuing program that directs all marketing activities toward the COAH Housing Region in which the municipality is located and covers the entire period of the deed restriction for each restricted housing unit. The Borough of Sayreville is located in COAH Housing Region 3, consisting of Middlesex, Somerset and Hunterdon Counties.
- F. The Affirmative Marketing Plan is a continuing program intended to be followed throughout the entire period of restrictions and shall meet the following requirements:
1. All newspaper articles, announcements and requests for applications for very low, low and moderate income units shall appear in the *Middlesex Democrat*, the *Courier News* and the *Home News Tribune*.
  2. The primary marketing shall take the form of at least one press release and a paid display advertisement in the above newspapers once a week for four consecutive weeks. Additional advertising and publicity shall be on an "as needed" basis. The developer/owner shall disseminate all public service announcements and pay for display advertisements. The developer/owner shall provide proof of all publications to the Administrative Agent. All press releases and advertisements shall be approved in advance by the Administrative Agent.
  3. The advertisement shall include a description of the:
    - a. Location of the units;
    - b. Directions to the units;
    - c. Range of prices for the units;
    - d. Size, as measured in bedrooms, of units;
    - e. Maximum income permitted to qualify for the units;
    - f. Location of applications;
    - g. Business hours when interested households may obtain an application; and
    - h. Application fees.

4. Newspaper articles, announcements and information on where to request applications for very low, low and moderate income housing shall appear at least once a week for four consecutive weeks in at least three locally oriented newspapers serving the housing region, one of which shall be circulated primarily in Middlesex County and the other two of which shall be circulated primarily outside of Middlesex County but within the housing region.
5. The following regional cable television stations or regional radio stations shall be used during the first month of advertising. The developer must provide satisfactory proof of public dissemination:
  - a. WKXW (101.5 FM)
  - b. WOR (710 AM)
  - c. WCBS (880 AM)
  - d. Comcast of Central New Jersey
  - e. Cablevision of Raritan Valley

G. Applications, brochure(s), sign(s) and/or poster(s) used as part of the affirmative marketing program shall be available/posted in the following locations:

1. Sayreville Borough Hall
2. Sayreville Borough Web Site
3. Developer's Sales/Rental Offices
4. Middlesex County Administration Building
5. Somerset County Administration Building
6. Hunterdon County Administration Building
7. Middlesex County Library (all branches).
9. Somerset County Library (all branches)
10. Hunterdon County Library (all branches)

Applications shall be mailed by the Administrative Agent and Municipal Housing Liaison to prospective applicants upon request. Also, applications shall be available at the developer's sales/rental office and multiple copies of application forms shall be mailed to Fair Share Housing Center, the New Brunswick, Plainfield Area, Perth Amboy, and Metuchen/Edison branches of the NAACP, and the Latino Action Network for dissemination to their respective constituents.

H. The Administrative Agent shall develop, maintain and update a list of community contact person(s) and/or organizations(s) in Middlesex, Somerset and Hunterdon Counties that will aid in the affirmative marketing program with particular emphasis on contacts that will reach out to groups that are least likely to apply for housing within the region, including major regional employers identified in Attachment A, Part III, Marketing, Section 3d of COAH's ***Affirmative Fair Housing Marketing Plan for Affordable Housing in Region 3*** (attached to and hereby made part of this Resolution) as well as the following entities: Fair Share Housing Center, the New Brunswick, Plainfield Area, Perth Amboy, and Metuchen/Edison branches of the NAACP, and the Latino Action Network.

1. Quarterly informational flyers and applications shall be sent to each of the following agencies for publication in their journals and for circulation among their members:

Middlesex County Board of Realtors  
Somerset County Board of Realtors  
Hunterdon County Board of Realtors

2. Quarterly informational circulars and applications shall be sent to the administrators of each of the following agencies within the counties of Middlesex, Somerset, and Hunterdon:

Welfare or Social Service Board (via the Director)  
Rental Assistance Office (local office of DCA)  
Office on Aging  
Housing Authority (municipal or county)  
Community Action Agencies  
Community Development Departments

3. Quarterly informational circulars and applications shall be sent to the chief personnel administrators of all of the major employers within the region, as listed on Attachment A, Part III, Marketing, Section 3d.
4. In addition, specific notification of the availability of affordable housing units in Sayreville (along with copies of the application form) shall be provided to the following entities: Fair Share Housing Center, the New Brunswick, Plainfield Area, Perth Amboy, and Metuchen/Edison branches of the NAACP, and the Latino Action Network.

- I. The following is a listing of community contact person(s) and/or organizations in Middlesex, Somerset, and Hunterdon Counties that will aid in the affirmative marketing program and provide guidance and counseling services to prospective occupants of very low, low and moderate income units:

1. Central Jersey Housing Resource Center, 600 First Avenue, Suite 3, Raritan, NJ 08869
2. Brunswick and Raritan Housing Corporation, 56 Throop Avenue, New Brunswick, NJ 08901
3. Housing Coalition of Central Jersey (PRAB), 100 Bayard Street, New Brunswick, NJ 08901
4. Northwest New Jersey Community Action Program, Inc. (NORWESCAP), 350 Marshall Street, Phillipsburg, NJ 08865

- J. A random selection method to select occupants of very low, low and moderate income housing will be used by the Administrative Agent, in conformance with N.J.A.C. 5:80-26.16 (l). The Affirmative Marketing Plan shall provide a regional preference for very low, low and moderate income households that live and/or work in COAH Housing Region 3, comprised of Middlesex, Somerset and Hunterdon Counties. Pursuant to the New Jersey Fair Housing Act (C.52:27D-311), a preference for very low, low and moderate income veterans duly qualified under N.J.A.C. 54:4-8.10 may also be exercised, provided an agreement to this effect has been executed between the developer or landlord and the Borough prior to the affirmative marketing of the units.

- J. The Administrative Agent shall administer the Affirmative Marketing Plan. The Administrative Agent has the responsibility to income qualify very low, low and moderate income households; to place income eligible households in very low, low and moderate income units upon initial occupancy; to provide for the initial occupancy of very low, low and moderate income units with income qualified households; to continue to qualify households for re-occupancy of units as they become vacant during the period of affordability controls; to assist with outreach to very low, low and moderate income households; and to enforce the terms of the deed restriction and mortgage loan as per N.J.A.C 5:80-26-1, *et seq.*

- K. The Administrative Agent shall provide or direct qualified very low, low and moderate income applicants to counseling services on subjects such as budgeting, credit issues, mortgage qualifications, rental lease requirements and landlord/tenant law and shall develop, maintain and update a list of entities and lenders willing and able to perform such services.
- L. All developers/owners of very low, low and moderate income housing units shall be required to undertake and pay the costs of the marketing of the affordable units in their respective developments, subject to the direction and supervision of the Administrative Agent.
- M. The implementation of the Affirmative Marketing Plan for a development that includes affordable housing shall commence at least 120 days before the issuance of either a temporary or permanent certificate of occupancy. The implementation of the Affirmative Marketing Plan shall continue until all very low, low and moderate income housing units are initially occupied and for as long as the affordable units remain deed restricted such that qualifying new tenants and/or purchasers continues to be necessary.
- N. The Administrative Agent shall provide the Affordable Housing Liaison with the information required to comply with monitoring and reporting requirements pursuant to N.J.A.C.5:80-26-1, *et seq.*

/s/ Mary Novak, Councilwoman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Daniel Buchanan  
Council President  
4/22/19 Mayor Kennedy O'Brien returned

unsigned.

**ATTACHMENT A**  
**AFFIRMATIVE FAIR HOUSING MARKETING PLAN**  
For Affordable Housing in **(REGION 3)**

**I. APPLICANT AND PROJECT INFORMATION**  
(Complete Section I individually for all developments or programs within the municipality.)

1a. Administrative Agent Name, Address, Phone Number		1b. Development or Program Name, Address	
1c. Number of Affordable Units:  Number of Rental Units:  Number of For-Sale Units:	1d. Price or Rental Range  From  To	1e. State and Federal Funding Sources (if any)	
1f. <input type="checkbox"/> Age Restricted  <input type="checkbox"/> Non-Age Restricted	1g. Approximate Starting Dates  Advertising: <span style="float: right;">Occupancy:</span>		
1h. County <b>Hunterdon, Middlesex, Somerset</b>	1i. Census Tract(s):		
1j. Managing/Sales Agent's Name, Address, Phone Number			
1k. Application Fees (if any):			

(Sections II through IV should be consistent for all affordable housing developments and programs within the municipality. Sections that differ must be described in the approved contract between the municipality and the administrative agent and in the approved Operating Manual.)

**II. RANDOM SELECTION**

2. Describe the random selection process that will be used once applications are received.

**III. MARKETING**

3a. Direction of Marketing Activity: (indicate which group(s) in the housing region are least likely to apply for the housing without special outreach efforts because of its location and other factors)

White (non-Hispanic)   
  Black (non-Hispanic)   
  Hispanic   
  American Indian or Alaskan Native  
 Asian or Pacific Islander   
  Other group:

3b. Commercial Media (required) (Check all that applies)

	DURATION & FREQUENCY OF OUTREACH	NAMES OF REGIONAL NEWSPAPER(S)	CIRCULATION AREA
<b>TARGETS ENTIRE COAH REGION 3</b>			
Daily Newspaper			
<input type="checkbox"/>		Star-Ledger	
<b>TARGETS PARTIAL COAH REGION 3</b>			
Daily Newspaper			
<input type="checkbox"/>		Home News Tribune	Middlesex, Somerset, Union
<input type="checkbox"/>		Courier News	Somerset and Hunterdon
Weekly Newspaper			
<input type="checkbox"/>		Beacon	Hunterdon
<input type="checkbox"/>		Delaware Valley News	Hunterdon
<input type="checkbox"/>		Hunterdon County Democrat / Hunterdon Observer	Hunterdon
<input type="checkbox"/>		Hunterdon Review	Hunterdon
<input type="checkbox"/>		Amboy Beacon	Middlesex
<input type="checkbox"/>		Colonia Corner	Middlesex
<input type="checkbox"/>		Cranbury Press	Middlesex
<input type="checkbox"/>		East Brunswick Sentinel	Middlesex
<input type="checkbox"/>		Edison Sentinel	Middlesex
<input type="checkbox"/>		South Brunswick Post	Middlesex
<input type="checkbox"/>		South Plainfield Observer	Middlesex
<input type="checkbox"/>		Suburban, The	Middlesex
<input type="checkbox"/>		Princeton Packet	Middlesex, Somerset
<input type="checkbox"/>		Sentinel, The	Middlesex, Somerset
<input type="checkbox"/>		Atom Tabloid & Citizen Gazette	Middlesex, Union
<input type="checkbox"/>		Echoes Sentinel	Morris, Somerset
<input type="checkbox"/>		Bernardsville News	Somerset
<input type="checkbox"/>		Branchburg News	Somerset
<input type="checkbox"/>		Chronicle	Somerset

<input type="checkbox"/>		Hills-Bedminster Press	Somerset
<input type="checkbox"/>		Hillsborough Beacon	Somerset
<input type="checkbox"/>		Manville News	Somerset
<input type="checkbox"/>		Messenger-Gazette	Somerset
<input type="checkbox"/>		Reporter	Somerset
<input type="checkbox"/>		Somerset Spectator	Somerset
<b>Monthly Newspaper</b>			
<input type="checkbox"/>		About Our Town/Community News	Middlesex, Somerset
	<b>DURATION &amp; FREQUENCY OF OUTREACH</b>	<b>NAMES OF REGIONAL TV STATION(S)</b>	<b>CIRCULATION AREA AND/OR RACIAL/ETHNIC IDENTIFICATION OF READERS/AUDIENCE</b>
<b>TARGETS ENTIRE COAH REGION 3</b>			
<input type="checkbox"/>		2 WCBS-TV CBS Broadcasting, Inc.	
<input type="checkbox"/>		3 KYW-TV CBS Broadcasting, Inc.	
<input type="checkbox"/>		4 WNBC NBC Telemundo License Co. (General Electric)	
<input type="checkbox"/>		5 WNYW Fox Television Stations, Inc. (News Corp.)	
<input type="checkbox"/>		6 WPVI-TV American Broadcasting Companies, Inc. (Walt Disney)	
<input type="checkbox"/>		7 WABC-TV American Broadcasting Companies, Inc. (Walt Disney)	
<input type="checkbox"/>		9 WWOR-TV Fox Television Stations, Inc. (News Corp.)	
<input type="checkbox"/>		10 WCAU NBC Telemundo License Co. (General Electric)	
<input type="checkbox"/>		11 WPIX WPIX, Inc. (Tribune)	
<input type="checkbox"/>		12 WHYY-TV WHYY, Inc.	
<input type="checkbox"/>		13 WNET Educational Broadcasting Corporation	
<input type="checkbox"/>		17 WPHL-TV Tribune Company	
<input type="checkbox"/>		31 WPXN-TV Paxson Communications License Company, LLC	
<input type="checkbox"/>		35 WYBE Independence Public Media Of Philadelphia, Inc.	
<input type="checkbox"/>		39 WLVT-TV Lehigh Valley Public Telecommunications Corp.	
<input type="checkbox"/>		41 WXTV WXTV License Partnership, G.P. (Univision Communications, Inc.)	
<input type="checkbox"/>		48 WGTW-TV Trinity Broadcasting Network	
<input type="checkbox"/>		50 WNJN New Jersey Public Broadcasting Authority	
<input type="checkbox"/>		52 WNJT New Jersey Public Broadcasting Authority	
<input type="checkbox"/>		57 WPSG CBS Broadcasting, Inc.	
<input type="checkbox"/>		58 WNJB New Jersey Public Broadcasting Authority	
<input type="checkbox"/>		61 WPPX Paxson Communications License Company, LLC	

<input type="checkbox"/>		63 WMBC-TV Mountain Broadcasting Corporation	
<input type="checkbox"/>		65 WUVP-TV Univision Communications, Inc.	
<input type="checkbox"/>		68 WFUT-TV Univision New York, LLC	Spanish

**TARGETS PARTIAL COAH REGION 3**

<input type="checkbox"/>		16 WNEP-TV New York Times Co.	Hunterdon
<input type="checkbox"/>		46 W46BL Maranatha Broadcasting Company, Inc.	Hunterdon
<input type="checkbox"/>		51 WTVE Reading Broadcasting, Inc.	Hunterdon (Christian)
<input type="checkbox"/>		25 W25BB New Jersey Public Broadcasting Authority	Hunterdon, Middlesex
<input type="checkbox"/>		22 WYOU Nexstar Broadcasting, Inc.	Hunterdon, Somerset
<input type="checkbox"/>		28 WBRE-TV Nexstar Broadcasting, Inc.	Hunterdon, Somerset
<input type="checkbox"/>		44 WVIA-TV Ne Pa Ed TV Association	Hunterdon, Somerset
<input type="checkbox"/>		56 WOLF-TV Wolf License Corp.	Hunterdon, Somerset
<input type="checkbox"/>		60 WBPH-TV Sonshine Family Television Corp.	Hunterdon, Somerset
<input type="checkbox"/>		69 WFMZ-TV Maranatha Broadcasting Company, Inc.	Hunterdon, Somerset
<input type="checkbox"/>		29 WTXF-TV Fox Television Stations, Inc. (News Corp.)	Middlesex, Somerset
<input type="checkbox"/>		47 WNJU NBC Telemundo License Co. (General Electric)	Middlesex, Somerset
<input type="checkbox"/>		66 WFME-TV Family Stations of New Jersey, Inc.	Middlesex, Somerset (Christian)
<input type="checkbox"/>		25 WNYE-TV New York City Dept. of Info., Technology & Telecommunications	Somerset

	DURATION & FREQUENCY OF OUTREACH	NAMES OF CABLE PROVIDER(S)	BROADCAST AREA
<b>TARGETS PARTIAL COAH REGION 3</b>			
<input type="checkbox"/>		Comcast of Northwest NJ, Southeast Pennsylvania	Partial Hunterdon
<input type="checkbox"/>		Patriot Media & Communications	Partial Hunterdon, Somerset
<input type="checkbox"/>		Service Electric Cable TV of Hunterdon	Partial Hunterdon
<input type="checkbox"/>		Cablevision of Raritan Valley	Partial Middlesex, Somerset
<input type="checkbox"/>		Comcast of Central NJ, NJ (Union System)	Partial Middlesex
<input type="checkbox"/>		Comcast of Plainfield	Partial Middlesex, Somerset

	DURATION & FREQUENCY OF OUTREACH	NAMES OF REGIONAL RADIO STATION(S)	BROADCAST AREA AND/OR RACIAL/ETHNIC IDENTIFICATION OF READERS/AUDIENCE
<b>TARGETS ENTIRE COAH REGION 3</b>			
AM			
<input type="checkbox"/>		WFAN 660	
<input type="checkbox"/>		WOR 710	
<input type="checkbox"/>		WABC 770	
<input type="checkbox"/>		WCBS 880	
<input type="checkbox"/>		WBBR 1130	

<input type="checkbox"/>		WWTR 1170	
<input type="checkbox"/>		WTTM 1680	Spanish, Asian, etc.
FM			
<input type="checkbox"/>		WFNY-FM 92.3	
<input type="checkbox"/>		WPAT-FM 93.1	Spanish
<input type="checkbox"/>		WNYC-FM 93.9	
<input type="checkbox"/>		WPST 94.5	
<input type="checkbox"/>		WFME 94.7	
<input type="checkbox"/>		WPLJ 95.5	
<input type="checkbox"/>		WQXR-FM 96.3	
<input type="checkbox"/>		WQHT 97.1	
<input type="checkbox"/>		WSKQ-FM 97.9	Spanish
<input type="checkbox"/>		WRKS 98.7	
<input type="checkbox"/>		WAWZ 99.1	Christian
<input type="checkbox"/>		WBAI 99.5	
<input type="checkbox"/>		WPHI-FM 100.3	
<input type="checkbox"/>		WCBS-FM 101.1	
<input type="checkbox"/>		WKXW-FM 101.5	
<input type="checkbox"/>		WQCD 101.9	
<input type="checkbox"/>		WNEW 102.7	
<input type="checkbox"/>		WPRB 103.3	
<input type="checkbox"/>		WKTU 103.5	
<input type="checkbox"/>		WWPR-FM 105.1	
<input type="checkbox"/>		WDAS-FM 105.3	
<input type="checkbox"/>		WLTW 106.7	
<b>TARGETS PARTIAL COAH REGION 3</b>			
AM			
<input type="checkbox"/>		WFIL 560	Hunterdon
<input type="checkbox"/>		WIP 610	Hunterdon
<input type="checkbox"/>		WAEB 790	Hunterdon
<input type="checkbox"/>		WCHR 1040	Hunterdon
<input type="checkbox"/>		WGPA 1100	Hunterdon
<input type="checkbox"/>		WEEX 1230	Hunterdon
<input type="checkbox"/>		WKAP 1470	Hunterdon
<input type="checkbox"/>		WRNJ 1510	Hunterdon
<input type="checkbox"/>		WWJZ 640	Hunterdon, Middlesex
<input type="checkbox"/>		WPHY 920	Hunterdon, Middlesex
<input type="checkbox"/>		WPHT 1210	Hunterdon, Middlesex
<input type="checkbox"/>		WBUD 1260	Hunterdon, Middlesex
<input type="checkbox"/>		WMCA 570	Middlesex (Christian)
<input type="checkbox"/>		WIMG 1300	Middlesex

<input type="checkbox"/>		WCTC 1450	Middlesex, Somerset
<b>FM</b>			
<input type="checkbox"/>		WRTI 90.1	Hunterdon
<input type="checkbox"/>		WCVH 90.5	Hunterdon
<input type="checkbox"/>		WHYY-FM 90.9	Hunterdon
<input type="checkbox"/>		WXTU 92.5	Hunterdon
<input type="checkbox"/>		WAEB-FM 104.1	Hunterdon
<input type="checkbox"/>		WFKB 107.5	Hunterdon
<input type="checkbox"/>		WMMR 93.3	Hunterdon, Middlesex
<input type="checkbox"/>		WYSP 94.1	Hunterdon, Middlesex
<input type="checkbox"/>		WBEN-FM 95.7	Hunterdon, Middlesex
<input type="checkbox"/>		WRDW-FM 96.5	Hunterdon, Middlesex
<input type="checkbox"/>		WOGI 98.1	Hunterdon, Middlesex
<input type="checkbox"/>		WUSL 98.9	Hunterdon, Middlesex
<input type="checkbox"/>		WIOQ 102.1	Hunterdon, Middlesex
<input type="checkbox"/>		WMGK 102.9	Hunterdon, Middlesex
<input type="checkbox"/>		WJZ 106.1	Hunterdon, Middlesex
<input type="checkbox"/>		WKDN 106.9	Hunterdon, Middlesex (Christian)
<input type="checkbox"/>		WAXQ 104.3	Hunterdon, Middlesex, Somerset
<input type="checkbox"/>		WNTI 91.9	Hunterdon, Somerset
<input type="checkbox"/>		WZZO 95.1	Hunterdon, Somerset
<input type="checkbox"/>		WCTO 96.1	Hunterdon, Somerset
<input type="checkbox"/>		WLEV 100.7	Hunterdon, Somerset
<input type="checkbox"/>		WNJT-FM 88.1	Middlesex
<input type="checkbox"/>		WRSU-FM 88.7	Middlesex
<input type="checkbox"/>		WWFM 89.1	Middlesex
<input type="checkbox"/>		WWPH 107.9	Middlesex
<input type="checkbox"/>		WDVR 89.7	Middlesex, Somerset
<input type="checkbox"/>		WVPH 90.3	Middlesex, Somerset
<input type="checkbox"/>		WMGQ 98.3	Middlesex, Somerset
<input type="checkbox"/>		WBLS 107.5	Middlesex, Somerset

3c. Other Publications (such as neighborhood newspapers, religious publications, and organizational newsletters)  
(Check all that applies)

	NAME OF PUBLICATIONS	OUTREACH AREA	RACIAL/ETHNIC IDENTIFICATION OF READERS/AUDIENCE
<b>TARGETS ENTIRE COAH REGION 3</b>			
Weekly			
	Nuestra Comunidad	Central/South Jersey	Spanish-Language
Monthly			
<input type="checkbox"/>	Sino Monthly	North Jersey/NYC area	Chinese-American
<b>TARGETS PARTIAL COAH REGION 3</b>			
Daily			

<input type="checkbox"/>		24 Horas	Bergen, Essex, Hudson, Middlesex, Passaic, Union Counties	Portuguese-Language
Weekly				
<input type="checkbox"/>		Arab Voice Newspaper	North Jersey/NYC area	Arab-American
<input type="checkbox"/>		Catholic Advocate, The	Essex County area	Catholic
<input type="checkbox"/>		La Voz	Hudson, Union, Middlesex Counties	Cuban community
<input type="checkbox"/>		Amerika Magyar Nepszava (American Hungarian Peoples' Voice)	Central/North Jersey	Hungarian-Language
<input type="checkbox"/>		New Jersey Jewish News	Northern and Central New Jersey	Jewish
<input type="checkbox"/>		Nuestra Comunidad	Central/South Jersey	Spanish-Language
<input type="checkbox"/>		Desi NJ	Central Jersey	South Asian
<input type="checkbox"/>		Ukrainian Weekly	New Jersey	Ukrainian Community

3d. Employer Outreach (names of employers throughout the housing region that can be contacted to post advertisements and distribute flyers regarding available affordable housing) (Check all that applies)

DURATION & FREQUENCY OF OUTREACH	NAME OF EMPLOYER/COMPANY	LOCATION
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**Hunterdon County**

<input type="checkbox"/>		Merck & Co.	1 Merck Dr., Whitehouse Station
<input type="checkbox"/>		Hunterdon Medical Center	2100 Wescott Drive, Flemington, NJ 08822
<input type="checkbox"/>		Foster Wheeler	Perryville Corporate Park, Clinton, NJ 08809-4000
<input type="checkbox"/>		Chubb Insurance Co.	202 Halls Mill Rd., Whitehouse Station, NJ 08889
<input type="checkbox"/>		Exxon-Mobil Research & Engineering	1545 US Highway 22 E., Annandale, NJ 08801
<input type="checkbox"/>		New York Life	110 Cokesbury Rd, Lebanon

**Middlesex County**

<input type="checkbox"/>		Bristol-Myers Squibb	1 Squibb Dr, New Brunswick, NJ 08901
<input type="checkbox"/>		Merrill Lynch & Company	800 Scudders Mill Rd, Plainsboro
<input type="checkbox"/>		Johnson & Johnson	1 Johnson & Johnson Plaza, New Brunswick
<input type="checkbox"/>		Prudential Insurance Company	44 Stelton Rd. # 130, Piscataway
<input type="checkbox"/>		Robert Wood Johnson University Hospital	1 Robert Wood Johnson Pl., New Brunswick, NJ 08901
<input type="checkbox"/>		Silverline Building Products	207 Pond Ave, Middlesex, NJ 08846
<input type="checkbox"/>		St. Peter's University Hospital	254 Easton Ave., New Brunswick
<input type="checkbox"/>		Telecordia Technology	444 Hoes Ln., Piscataway
<input type="checkbox"/>		J.F.K. Medical Center	65 James Street, Edison, NJ 08818
<input type="checkbox"/>		Raritan Bay Medical Center	530 New Brunswick Av., Perth Amboy, NJ 08861
<input type="checkbox"/>		Amerada Hess Corporation	405 Main St., Woodbridge and 679 Convery Blvd., Perth Amboy
<input type="checkbox"/>		Dow Jones & Company	54 Eddington Ln., Monroe Twp
<input type="checkbox"/>		Siemens AG	755 College Rd. E., Princeton
<input type="checkbox"/>		AT&T	1 Highway Ter., Edison
<input type="checkbox"/>		Engelhardt Corporation	101 Wood Ave. S., Metuchen

**Somerset County**

<input type="checkbox"/>		AT&T	1414 Campbell St., Rahway
<input type="checkbox"/>		ABC Limousine	574 Ferry St., Newark

<input type="checkbox"/>		Bloomberg LP	1350 Liberty Ave., Hillside
<input type="checkbox"/>		Courier News	1091 Lousons Road, PO Box 271, Union, NJ
<input type="checkbox"/>		Emcore Corp.	800 Rahway Ave. Union, NJ
<input type="checkbox"/>		Ethicon, Inc.	1515 West Blancke Street, Bldgs 1501 and 1525, Linden, NJ
<input type="checkbox"/>		Fedders Corp.	27 Commerce Drive, Cranford, NJ
<input type="checkbox"/>		ICI Americas, Inc.	450 West First Ave., Roselle, NJ
<input type="checkbox"/>		ITW Electronic Component Packaging	600 Mountain Ave., Murray Hill, NJ
<input type="checkbox"/>		Johnson & Johnson	1 Merck Drive, PO Box 2000 (RY60-200E), Rahway, NJ
<input type="checkbox"/>		Tekni-Plex, Inc.	865 Stone Street, Rahway, NJ
		Ortho-Clinical Diagnostics, Inc.	1401 Park Ave. South, Linden
<input type="checkbox"/>		Hooper Holmes, Inc.	170 Mount Airy Rd., Basking Ridge, NJ 07920

3e. Community Contacts (names of community groups/organizations throughout the housing region that can be contacted to post advertisements and distribute flyers regarding available affordable housing)

Name of Group/Organization	Outreach Area	Racial/Ethnic Identification of Readers/Audience	Duration & Frequency of Outreach

#### IV. APPLICATIONS

Applications for affordable housing for the above units will be available at the following locations:	
4a. County Administration Buildings and/or Libraries for all counties in the housing region (list county building, address, contact person) (Check all that applies)	
<input type="checkbox"/>	<b>BUILDING</b> Middlesex County Administration Bldg.
<input type="checkbox"/>	<b>LOCATION</b> 75 Bayard Lane, New Brunswick, NJ 08903
<input type="checkbox"/>	<b>BUILDING</b> Somerset County Admin. Bldg.
<input type="checkbox"/>	<b>LOCATION</b> 20 Grove Street, Somerville, NJ 08876
<input type="checkbox"/>	<b>BUILDING</b> Hunterdon County Admin Bldg.
<input type="checkbox"/>	<b>LOCATION</b> 71 Main Street, Flemington, NJ 08822
<input type="checkbox"/>	<b>BUILDING</b> Somerset County Library Headquarters
<input type="checkbox"/>	<b>LOCATION</b> 1 Vogt Drive, Bridgewater, NJ 08807
<input type="checkbox"/>	<b>BUILDING</b> Hunterdon County Library Headquarters
<input type="checkbox"/>	<b>LOCATION</b> 314 State Highway 12, Flemington, NJ 08822
4b. Municipality in which the units are located (list municipal building and municipal library, address, contact person)	
4c. Sales/Rental Office for units (if applicable)	

#### V. ADDITIONAL ENTITIES

Notification of any available affordable housing units along with applications for affordable housing shall be provided directly to the following entities:	
<input type="checkbox"/>	<b>ENTITY</b> Fair Share Housing Center
<input type="checkbox"/>	<b>LOCATION</b> 510 Park Boulevard, Cherry Hill, NJ 08002
<input type="checkbox"/>	<b>ENTITY</b> New Brunswick Branch of the NAACP
<input type="checkbox"/>	<b>LOCATION</b> PO Box 235, New Brunswick, NJ 08903
<input type="checkbox"/>	<b>ENTITY</b> Plainfield Area Branch of the NAACP
<input type="checkbox"/>	<b>LOCATION</b> PO Box 368, Plainfield, NJ 07060
<input type="checkbox"/>	<b>ENTITY</b> Perth Amboy Branch of the NAACP
<input type="checkbox"/>	<b>LOCATION</b> PO Box 1219, Perth Amboy, NJ 08861
<input type="checkbox"/>	<b>ENTITY</b> Metuchen/Edison Area Branch of the NAACP
<input type="checkbox"/>	<b>LOCATION</b> PO Box 86, Edison, NJ 08818
<input type="checkbox"/>	<b>ENTITY</b> Latino Action Network
<input type="checkbox"/>	<b>LOCATION</b> PO Box 943, Freehold, NJ 07728

VI. CERTIFICATIONS AND ENDORSEMENTS

I hereby certify that the above information is true and correct to the best of my knowledge. I understand that knowingly falsifying the information contained herein may affect the (select one: Municipality's COAH substantive certification or DCA Balanced Housing Program funding or HMFA UHORP/MONI funding).

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Name (Type or Print)

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Title/Municipality

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Signature \_\_\_\_\_ Date \_\_\_\_\_

**RESOLUTION #2019-123**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, MEMORIALIZING THE MAYOR AND COUNCIL'S REFERRAL OF SERA'S RESOLUTION TO THE SAYREVILLE PLANNING BOARD**

**WHEREAS**, on March 28, 2019 the Sayreville Economic and Redevelopment Agency voted on proposed amendments to the Waterfront Redevelopment Plan; and

**WHEREAS**, at the April 8, 2019 Council Meeting, the Mayor and Council discussed the proposed amendments recommended by SERA and voted to refer it to the Planning Board for its review; and

**BE IT AND IT IS HEREBY RESOLVED** by the Mayor and Council of the Borough of Sayreville wish to memorialize its decision of April 8, 2019 to refer the March 28, 2019 Resolution of SERA to the Borough of Sayreville Planning Board for its review and recommendations to the Sayreville Borough Council.

/s/ Mary J. Novak, Councilwoman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-124**

**WHEREAS**, property known as Lot(s) **215**, in Borough Block **442.11**, more commonly known as **49 Frederick Place**, in **Parlin, NJ** is owned by **Michael & Gloria McArdle**;

**AND, WHEREAS, Michael P. McArdle**, who had qualified as a one hundred percent **Disabled Veteran** under the provision of the N.J.S.A 54; 4-3.30, causing his property to be exempt from taxation at the local level beginning with the **third** quarter of Calendar Year **2017** as verified by the Tax Assessor;

**AND, WHEREAS**, the Tax Bills for the four quarters of Calendar Year **2017** and **2018** were generated from the **2016** and **2017** Assessor's Tax Lists, as required under regulations promulgated by the New Jersey Division of Local Government Services in The Department of Community Affairs pursuant to N.J.S.A. 54:4-64, thus presenting this property owner with a tax bill for the calendar year **2017** and **2018**, while the property is correctly classified as being Tax Exempt commencing with **third** quarter of **2017**;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be, and he hereby is, authorized and directed to cancel the last two quarters of **2017**, all four quarters of **2018**, and the remainder of first quarter of **2019**, in the amount of **\$10,795.58** and refund the amount paid for **2017, 2018, and 2019** in the amount of **\$10,795.58** on the property known and designated as Lot(s) **215**, in Borough Block **442.11**.

/s/ Dave McGill  
Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-125**

**BE IT RESOLVED** that the following person is hereby appointed to the following title and department as per NJ Civil Service Commission Procedures:

NAME OF APPOINTEE:	Joan Kemble and Elizabieta Kuras
POSITION:	Keyboarding Clerk II
DEPARTMENT:	Construction Office
EFFECTIVE:	May 1, 2019

**BE IT FURTHER RESOLVED** that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Civil Service Commission.

/s/ Mary J. Novak  
Mary J. Novak, Councilwoman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-126**

**BE IT RESOLVED** that the following person is hereby appointed to the following title and department as per NJ Civil Service Commission Procedures:

NAME OF APPOINTEE: Patrick Kiernan  
POSITION: Police Captain  
DEPARTMENT: Police Department  
EFFECTIVE: December 18, 2018

**BE IT FURTHER RESOLVED** that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Civil Service Commission.

/s/ Daniel Buchanan  
Daniel Buchanan, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-127**

**BE IT RESOLVED** that the following person is hereby appointed to the following title and department as per NJ Civil Service Commission Procedures:

NAME OF APPOINTEE: Alfred Gawron  
POSITION: Police Lieutenant  
DEPARTMENT: Police Department  
EFFECTIVE: March 18, 2019

**BE IT FURTHER RESOLVED** that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Civil Service Commission.

/s/ Daniel Buchanan  
Daniel Buchanan, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-128**

**BE IT RESOLVED** that the following person is hereby appointed to the following title and department as per NJ Civil Service Commission Procedures:

NAME OF APPOINTEE: Sean O'Donnell  
William Kilcommons

POSITION: Police Lieutenant

DEPARTMENT: Police Department

EFFECTIVE: April 23, 2019

**BE IT FURTHER RESOLVED** that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Civil Service Commission.

/s/ Daniel Buchanan  
Daniel Buchanan, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-129**

**BE IT RESOLVED** that the following person is hereby appointed to the following title and department as per NJ Civil Service Commission Procedures:

NAME OF APPOINTEE: Joseph Monaco  
Jason Mader  
Michael Theile  
Joseph Przybyłowski  
Dave Wilkins

POSITION: Police Sergeant

DEPARTMENT: Police Department

EFFECTIVE: December 18, 2018

**BE IT FURTHER RESOLVED** that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Civil Service Commission.

/s/ Daniel Buchanan  
Daniel Buchanan, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-130**

**BE IT RESOLVED** that the following person is hereby appointed to the following title and department as per NJ Civil Service Commission Procedures:

NAME OF APPOINTEE: Matthew Atlak  
POSITION: Police Sergeant  
DEPARTMENT: Police Department  
EFFECTIVE: March 1, 2019

**BE IT FURTHER RESOLVED** that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Civil Service Commission.

/s/ Daniel Buchanan  
Daniel Buchanan, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-131**

**BE IT AND IT IS HEREBY RESOLVED** that the proper Borough officials are hereby authorized and directed to renew a shared services agreement with the Borough of Helmetta for the Borough of Sayreville to assume the operation of the Zoning and Construction activities for the Borough of Helmetta for a term of four (4) years and shall automatically renew for successive terms of four (4) years.

/s/ Daniel Buchanan  
Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-132**

**WHEREAS**, on June 12, 2017 the Borough of Sayreville awarded a contract for the "HVAC & Boiler Maintenance, Repair & Replacement" to Titan Mechanical Services, LLC, PO Box 8956, Trenton, NJ 08650; and

**WHEREAS**, the Borough of Sayreville is desirous of exercising its right to renew the contract One (1) – two (2) year period at no additional increase in price contained therein; and

**WHEREAS**, Titan Mechanical Services, LLC has indicated their interest in extending their terms of the aforesaid contract for one (1) – two (2) year term.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Sayreville that the terms and conditions of the current contract with the above-captioned supplier for the "HVAC & Boiler Maintenance, Repair & Replacement" is hereby renewed for one (1) additional two (2) year period at no additional increase in price.

/s/ Mary J. Novak  
Councilwoman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-133**

**BE IT RESOLVED** that the following person is hereby appointed to the following:

<b>NAME OF APPOINTEE:</b>	Mary Jean Bilotti
<b>POSITION:</b>	Omnibus Operator, per diem
<b>DEPARTMENT:</b>	Office on Aging
<b>EFFECTIVE:</b>	May 1, 2019

**BE IT FURTHER RESOLVED** that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Department of Personnel.

/s/ Mary J. Novak  
Mary J. Novak, Councilwoman  
(Office on Aging / Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont  
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**RESOLUTION #2019-134**  
**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE**  
**UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S**  
**"ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION**  
**RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII**  
**OF THE CIVIL RIGHTS ACT OF 1964"**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires that the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000 et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Sayreville, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

/s/Dave McGill, Councilman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH**  
**THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement**  
**Guidance on the Consideration of Arrest and Conviction Records in Employment**  
**Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES**

STATE OF NEW JERSEY  
COUNTY OF MIDDLESEX

We, members of the governing body of the Borough of Sayreville being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Governing Body of the Borough of Sayreville in the County of Middlesex;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e et seq., (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.) Kennedy O'Brien  
Kennedy O'Brien, Mayor

(L.S.) Daniel Buchanan  
Daniel Buchanan, Councilman

(L.S.) Victoria Kilpatrick  
Victoria Kilpatrick, Councilwoman

(L.S.) Kevin Dalina  
Kevin Dalina, Councilman

(L.S.) Dave McGill  
Dave McGill, Councilman

(L.S.) Damon Enriquez  
Damon Enriquez, Councilwoman

(L.S.) Mary J. Novak  
Mary J. Novak, Councilwoman

Sworn to and subscribed before me this  
22<sup>nd</sup> day of April, 2019.

Notary Public of New Jersey

/s/ Theresa A. Farbaniec, RMC  
Clerk

- **BOROUGH ENGINEER - Jay Cornell - None**
- **BOROUGH ATTORNEY - Michael DuPont - None**

- **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting to the public for questions or comments. Those appearing were:

- Arthur Rittenhouse – Vice Chair Shade Tree Commission

Announced that the Sayreville Shade Tree Commission received the designation as 10<sup>th</sup> Year Tree City USA by the Arbor Day Foundation. Award handed to the Borough Clerk. He also announced that they will be handing out seedlings this Sat., Arbor Day at 9AM at Kennedy Park. He also announced that the Shade Tree will be having an art contest at the Senior Center on May 3 at 6:00 PM.

Comments to the Shade Tree Commission made by Mayor O'Brien.

- Art Rittenhouse, 33 Delekat Lane

Expressed his concerns about Fulton's Landing and the Main Street By Pass Roadway that a letter that had gone out to residents and that the map that was included with the notice didn't show Main Street Town Homes on it. He said that he wrote a letter to the State DEP. He went on to comment about the Mocco property across the street and that no one knows what type of soil they are bringing in, concerned it may be contaminated. He said that the Main Street By Pass is ending on Kimball Drive dumping traffic onto Main St. He said that the Master Plan has it continuing through Lakeview and onto Washington Road, so this needs to be addressed.

- Jim Robinson, 11 Borelle Square

Asked for someone to briefly summarize the Redevelopment Plan contained in Ord. #452-19 Fulton's Landing.

The Borough Attorney said that the plan is for warehousing and that the Clerk would have a copy for him.

Councilwoman Kilpatrick said that page 13 shows a breakdown and went on to further explain the types. Followed by a discussion on the traffic and traffic study and CME's evaluation on that traffic study. Mr. Robinson expressed his concern that he did not see the connection to Lakeview Drive completion onto Washington Road and that we need to conform to the Master Plan.

Mr. Robinson questioned the Development on Bordentown Avenue adjacent to the Wellfields.

The Business Admin. said that he called Old Bridge with no calls back. He will follow up.

- Steve Melanaski, 28 Scarlett Drive

Thanked Mr. DuPont and Mr. Frankel for bringing together Susan Gruel and the group needs to discuss the COAH ProForma. He mentioned that even after that meeting there are still many open issues that need to be discussed.

-Rick Zinna, 32 Patton Drive

He said that PSE&G did a good job paving the streets but there is a 3" gap going into the driveways at the apron.

Business Administrator addressed the issued with PSE&G and they will be out to take care of the issues.

Mr. Zinna asked that with all the building that will be taking place with Riverton if there will be another school.

Councilwoman Kilpatrick said that with the previous plan there was a \$19,000,000. cost that would be allocated to the Board of Ed. but with this upcoming Pilot Agreement with Riverton has not come before SERA yet.

- Jim Robinson, 11 Boprelle Sq.

He said that he looked at the report and sees that 1.8 million sq. ft. of warehousing is proposed and that the State considers Route 535/Washington Road to be approved for trucks so that is something that has to be taken into consideration. He spoke about CME's report on the Study.

And a proposed amendment to the Master Plan. All addressed by Jay Cornell.

Mr. Robinson questioned the truck traffic and how many more trucks would be on Main Street or Washington Road to accommodate that size warehouse project.

Jay said that was part of their Traffic Study prepared by their Engineer.

Councilwoman Novak commented on the staggering of their coming and going around rush hours.

- John Piskowrksi, Hilltop Avenue

Asked when something was going to be done about the traffic issue on his street.

The Police Chief said that there have been numerous traffic studies over the years and in most cases that the speed limit has been heeded to and if above speed limit it was at a very low number. There have also been complaints about school bus stops that have been checked into. He said that he will have another officer out there tomorrow. He said that there is a lot of time and expense associated with this.

Mr. Piskorski than asked about when his street will be paved and about street sweeping Council President Buchanan said that he would get the list to him and the street sweeping issue was addressed by Councilwoman Novak and Kilpatrick and that they would look into how much It costs to hire /rent street sweeping but in the past it was not cost effective and that they did not do a good enough job.

No further questions or comments. Councilwoman Novak moved the public portion be closed. Seconded by Councilman Enriquez.

Roll Call: Voice Vote, all Ayes.

**ADJOURNMENT**

No further business, Councilwoman Novak moved to adjourn.  
Motion was seconded by Councilwoman Kilpatrick.

Roll Call: Voice Vote, all ayes.

Time: 8:02 P.M.

Respectfully submitted,

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Theresa A. Farbaniec, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_